



## Board of Directors Meeting



August 27, 2024 | 6:30 PM  
GCCSA Inc.'s Corporate Office  
9320 Kirby Drive | Houston, TX 77054



**Gulf Coast Community Services Association, Inc.**  
**Board of Directors Meeting**  
GCCSA's Corporate Office – 9320 Kirby Drive; Houston, TX 77054  
Tuesday | August 27, 2024 | 6:30 PM

**AGENDA**

**STATE OF TEXAS} COUNTIES OF  
BRAZORIA, GALVESTON & HARRIS}**

NOTICE is hereby given for a meeting of the of the Gulf Coast Community Services Association, Inc. ("GCCSA") Board of Directors, Brazoria, Galveston, Harris Counties, and State of Texas to be held on Tuesday, August 27<sup>th</sup>, at 6:30 PM, at GCCSA's Corporate Office (9320 Kirby Drive, Houston, TX, 77054).

- 1. Call to Order**
- 2. Period of Silence**
- 3. Roll Call to Confirm Quorum** (OS 2.4 & 5.5)
- 4. Adoption of Agenda**
- 5. Comments from Public Speaker(s)**
- 6. Approval of Previous Minutes:** Board Meeting (June 11<sup>th</sup>), Executive Committee (June 28<sup>th</sup>)
- 7. Presentation:** GCCSA's 2023 401(k) Plan Audit Results and the 401(k) Form 5500 Presented by Sharjeel Ahsan, CPA, Audit Partner & Arshad Hague, Audit and Assurance Services, McConnell Jones
- 8. Chief Executive Officer's (CEO) Report:** Board Governance, Organizational Leadership, Human Resource Management, Financial Operations, Programmatic Data & Outcomes, Community Engagement, and Strategic Planning in accordance with the Community Services Block Grant (CSBG) Organization Standards (OS) and the Improving Head Start Readiness (HS) Act Performance Standards (OS 1.1-1.3, 2.1-2.3, 3.1 – 3.5, 5.9, 6.1 & 8.7)
- 9. Discussion Items:**
  - A. GCCSA's Financials and Credit Card Statements for the Period Ending July 31, 2024
  - B. GCCSA's 2025 Strategic Plan Virtual Board Forum Facilitated by MPOWERD Solutions (OS 6.1-6.5)
  - C. GCCSA's 2024 Virtual Board Training Facilitated by MPOWERD Solutions (OS 5.8)
- 10. Action Items:**
  - A. Acceptance of GCCSA's 2023 401(k) Plan Audit Results
  - B. Approval of GCCSA's 2023 401(k) Form 5500 for Submittal to the Internal Revenue Service
  - C. Approval of the GCCSA Board of Directors' Resolution to Redesignate GCCSA's Head Start/Early Head Start Policy Council Seat from Private Sector to Under-Served Sector (OS 5.1)
  - D. Approval of GCCSA's 2025 Community Action Plan and Budget (OS 4.2)
  - E. Approval of the CEO's Revised Job Description (OS 7.3)  
*Tabled During March 19<sup>th</sup> & June 11<sup>th</sup> Board Meetings*
- 11. Executive Session:** Pursuant to Texas Government Code Sections § 551.071 Legal Matters: Potential Litigation Between Lento Law Group & GCCSA and GCCSA & Blue Skies Heating & Air and § 551.074 Personnel Matters
- 12. Comments from Board**
- 13. Adjournment**

