



**Gulf Coast Community Services Association, Inc.
Board of Directors Meeting**

Thursday | June 29, 2023 | 6:30 PM | 9320 Kirby Drive

AGENDA

**STATE OF TEXAS}
COUNTY OF HARRIS}**

NOTICE is hereby given for a meeting of the Gulf Coast Community Services Association, Inc. ("GCCSA") Board of Directors, Harris County, and State of Texas to be held on Thursday, June 29, 2023, for acting on the following:

- 1. Call to Order**
- 2. Period of Silence**
- 3. Roll Call**
- 4. Adoption of Agenda**
- 5. Comments from Public Speaker(s)**
- 6. Approval of Previous Minutes:** Board Meeting Minutes for May 30, 2023
- 7. Presentation:** GCCSA's 2023-2024 Employee Benefits Update by Tracy Puerta, Gallagher Benefit Services, Inc.
- 8. Chief Executive Officer's (CEO) Report:** Governance, programmatic, operational, compliance, legislative, human resources, and fiscal updates (in accordance with Head Start Readiness Act and Organizational Standards 4.4, 5.9 & 8.7) including but not limited to GCCSA's Child and Adult Care Food Program; Head Start (HS) and Early Head Start's (EHS) Eligibility, Recruitment, Selection, Enrollment and Attendance; Community Services Block Grant (CSBG) Performance; and Financials (Revenue and Expenditures, Credit Card Statements, and Balance Sheet)
- 9. Action Items:**
 - A. Approval of United Healthcare (UHC) as GCCSA's 2023-2024 Medical Plan and Prescription Provider
 - B. Approval of UHC as GCCSA's 2023-2024 Dental Plan Provider
 - C. Approval of UHC as GCCSA's 2023-2024 Vision Plan Provider
 - D. Approval of Madison National Life as GCCSA's 2023-2024 Long-Term Disability Insurance Provider
 - E. Approval of MetLife as GCCSA's 2023-2024 Voluntary Benefits Plan Provider
 - F. Approval of Ochs / Securian as GCCSA's 2023-2024 Life Insurance and Accidental Death & Dismemberment Insurance Provider
 - G. Approval to Authorize the CEO to Negotiate GCCSA's 2023-2024 Employee Benefits with the Union
 - H. Approval of GCCSA's 2021 Internal Revenue Service 990 Tax Return, Fiscal Year- End, September 30, 2022
 - I. Approval to Post an Invitation for Bid and Contract for Purchased Meals for GCCSA's HS/EHS Children

- J. Approval of Ambassador Services to Provide Custodial Services
- K. Approval of McConnell & Jones LLP to Provide 401K Defined Contribution Plan Audit Services and IRS 5500 Preparation
- L. Approval to Revise GCCSA's HS Budget by Moving \$22,625.00 from the *Other* (Building Maintenance / Repair) Line-Item to Increase the *Equipment* Line-Item to Purchase and Repair HVACs Housed at the Corporate Office
- M. Approval of Amendment Number 2 CSBG 2023 Contract #61230003800 in the Amount of \$5,710,829.00

10. Comments from Board

11. Adjournment