



Gulf Coast Community Services Association, Inc.

Board of Directors In-Person Meeting

Tuesday | May 30, 2023 | 6:30 PM

UPDATED AGENDA

STATE OF TEXAS} COUNTY OF HARRIS}

NOTICE is hereby given for an in-person meeting of the Gulf Coast Community Services Association, Inc. ("GCCSA") Board of Directors, Harris County, and State of Texas to be held on Tuesday, May 30th, at 9320 Kirby Drive, Houston, Texas, 77054, for acting on the following:

- 1. Call to Order**
- 2. Period of Silence**
- 3. Roll Call** (Organizational Standard 2.4)
- 4. Adoption of Agenda**
- 5. Comments from Public Speaker(s)**
- 6. Approval of Previous Minutes:** Executive Committee Meeting Minutes for April 18, 2023
- 7. Presentation of Audit** (Organizational Standard 8.3):
GCCSA's Fiscal & Compliance Audit, Year Ending (YE) September 30, 2022
Presented by Imran Khimani, Senior Audit Manager
McConnell & Jones LLP
- 8. Programmatic, Operational & Fiscal Updates:** Chief Executive Officer and Leadership Team (In accordance with Head Start Readiness Act & Organizational Standards 4.4, 5.9 & 8.7). Updates to include GCCSA's Child and Adult Care Food Program; Head Start (HS) and Early Head Start's (EHS) Eligibility, Recruitment, Selection, Enrollment and Attendance; Community Services Block Grant (CSBG) Performance; Revenue and Expenditures; and Credit Card Statements and Balance Sheet
- 9. Action Items:**
 - A. Approval of GCCSA's Fiscal & Compliance Audit, YE September 30, 2022 (Organizational Standard 8.4)
 - B. Approval of Amendment Number 1 for GCCSA's 2023 CSBG Contract
 - C. Approval to Reduce GCCSA's 401K Retirement Plan's Daily Asset Charge from 0.60% to 0.43%
 - D. Approval to Update the 401(K) Retirement Plan Qualified Default Investment Alternative from the Blackrock LifePath Target Date Funds to the MyCompass Target Date Suite
 - E. Approval to Move from the Voya Map Select Recordkeeping Platform to Framework Recordkeeping Platform
 - F. Approval to Add the Enhanced Notification Service to the Voya Retirement Plan
 - G. Approval to Move the 403(B) Retirement Plan to Voya Financial
 - H. Approval of GCCSA's 2023-2024 HS and EHS Program Options as Recommended by the Policy Council (PC)
 - I. Approval of GCCSA's 2023-2024 HS and EHS Selection Criteria as Recommended by the PC
 - J. Approval of the Director of Client Services and Information Technology Manager Job Descriptions
- 10. Comments from Board**
- 11. Adjournment**