



Gulf Coast Community Services Association, Inc.

Board of Directors In-Person Board Meeting

9320 Kirby Drive | Tuesday | September 24, 2024 | 6:30 PM

UPDATED AGENDA

State of Texas}
Counties of Brazoria,
Galveston & Harris}

NOTICE is hereby given for a meeting of the Gulf Coast Community Services Association, Inc. ("GCCSA") Board of Directors, Harris County, and State of Texas to be held on Tuesday, September 24, 2024, for acting on the following:

1. Call to Order

2. Period of Silence

3. Roll Call & Confirmation of Quorum (OS 2.4, 5.5)

4. Adoption of Agenda

5. Comments from Public Speaker(s)

6. Approval of Previous Minutes: Executive Committee (August 22nd) & Board Meeting (August 27th)

7. Presentations:

- ❖ GCCSA's 2024 Customer Satisfaction Survey Analysis and Report Presented by Tavis Thomas, Community Services Assistant Director (OS 1.3)
- ❖ GCCSA's Strategic Plan Update Presented by Dr. Jonita Reynolds, Chief Executive Officer (OS 6.5)

8. CEO's Organizational, Programmatic, Operational, Governance, Human Resources Management, Community Engagement & Fiscal Updates in accordance with *Improving Head Start Readiness Act Performance Standards* and Community Services Block Grant (OS 4.4, 5.9 & 8.7)

9. Discussion: Financial & Credit Card Statements, Period Ending August 31, 2024 (OS 8.7) facilitated by the Chief Financial Officer

10. Action Items

- A. Approval of the Strategic Plan Updates, Outcome Goals/Targets (OS 6.5)
- B. Approval of GCCSA's 2023 403(b) Form 5500 Submittal to the Internal Revenue Service
- C. Approval of GCCSA's 2024-2025 Agency-Wide Budget (OS 8.9)
- D. Approval of GCCSA's 2024 Comprehensive Risk Assessment (OS 4.6)
- E. Approval of McConnell Jones to Provide Financial and Compliance Audit Services to GCCSA
- F. Approval of GCCSA's Corporate Bylaws Revisions (OS 5.5)
- G. Approval of the Community Services Block Grant (CSBG) Contract# 61240004138 Amendment #2 in the amount of \$ 65,843
- H. Approval of CSBG Contract # 61240004315 State Discretionary Funds in the amount of \$ 1,428
- I. Approval of ANC-D Psychological Services, Dawn Eaden Counseling and Consulting, Providential Counseling, and Marshall Counseling to Provide Mental Health Services to GCCSA's Head Start (HS) and Early Head Start (EHS) Centers
- J. Approval of Advance Plus Therapy Services, LLC. and Personal Touch Therapy to Provide Disability Services to GCCSA's HS and EHS Centers
- K. Approval to Purchase a Replacement Play Shade for GCCSA's EHS Center for Approximately \$6,000

11. Executive Session: (Pursuant to Sections 551.071 and 551.074 of the Texas Government Code) Potential Legal & Personnel Matters: CEO's Annual Performance Appraisal and Compensation (OS 7.4 & 7.5)

12. Action Items (continued)

- L. Approval of CEO's Annual Performance Appraisal (OS 7.4) and Compensation (OS 7.5)

13. Comments from Board

14. Adjournment

